

**Rossendale Valley Sailing Club** Minutes of the meeting held on the 17th of January 2023 1930 via Zoom.

**Apologies from:** Tom Nimmo, Eric Davis, Marty Casey.

**Present via zoom:** Steve Booth, Mike Morgan, Mark Barrowcliffe, Nick Antrobus, Bryan Youlden, Joan Forbes, and Mick Green (8:00 pm).

**Minutes of the Last Meeting** held on the 15th of November 2022 now amended to include Mick green as an attendee, read and accepted as a true record. Proposed by Steve, seconded by mark and passed by the meeting.

**Matters Arising:** Steve went through the action log and updated it. The key for the wetsuit store is now held by the galley supervisor for the day.

**Commodores Report:** in the absence of a Commodore David thanked everyone for attending the planning meeting which had proved to be very fruitful. He thanked Mike for arranging the meeting and said it was a very good forum and produced some positive results.

**Treasurers Report and 100 Club Draw:** Steve showed the meeting November and December's transaction reports. He said that membership payments were now trickling in and will increase until the end of March. He was asked how payments compared with the previous year and offered to produce a month by month comparison showing the previous year's payments and the current year's payments.

The 100 club was drawn for December, which was won by Martin Lewis, and for January the winner was John O'Malley.

Steve said that he would be adding the Sea Cadet Quest dinghies to the club's insurance policy schedule for tuition. Joan said that she would try and get more information about sail/hull numbers from Lisa, the unit's C.O.

**Membership Secretary's Report:** as Tom had sent his apologies Joan read out his emailed report: *Webcollect notifications for renewals are coming in, once we get past January I'll check the status regarding those that have renewed against last year.*

*Three notified leavers, Mick Pettigrew Andrew Holt and Calum Hunter.*

*One new member Matt Hartley.*

*Still getting enquiries regarding SUP use, reply is along the lines "you can join, if solely for SUP use, if UU pull the plug, membership will be refunded pro rata"*

*Electronic record of boat park in place.*

*The paper copy of the main access key register, which is a mess, being transferred over to Webcollect, that way we can identify members against a specific key and quantify what is "out there unaccounted for".*

**Training Principal's Report:**

*In 2023 we will reignite our RTC Status through Instructor Training, Onboarding, L1 and L2 Courses, a Power Boat Training Programme and Windsurfing Recognized Status.*

*We will reinstate Onboarding from May.*

*We will lay on 3 weekends of L1 and L2 Training Courses for Members in the last full week of June, July, and August..*

*Throughout the year we will host Community Groups including Sea Cadets, Pendle School, Bacup Scouts, various Girl Guide Groups and others. I am keen to have Instructor input at these events though that is not mandatory*

*To facilitate this growth without Volunteer Fatigue we are quadrupling the number of trained SI's to four and doubling active DI's to eight by end April 2023. RVSC will fund this training and gain support from the RYA/ Sport England Grant kindly being led by Bryan Youlden.*

*SI's are booked on a course at Elton in April.*

*DI's have two spaces available in February and two in April. These need booking and paying for to secure them and I am working through the list to allocate accordingly.*

*Trained Instructors will be requested to deliver the 2023 Programme and beyond but are, of course, free to use their skills elsewhere to maintain the 30 hours per annum required by the RYA to retain their qualification without the cost and inconvenience of reassessment or re-training.*

*A First Aid Review is under way. Most are current and some were previously self-funded. RVSC will fund First Aid Training.*

*We are reinstating our Windsurfing Recognized Status and actively promoting Windsurf Training thanks to Mike Morgan offering the lead.*

*A Powerboat Training Scheme will be drafted in the next month with Mike Morgan.*

*To populate internal courses we are working on the interested party lists in the Clubhouse and reaching out to everybody that has expressed interest via the website in 2022 and 2023.*

*We will also advertise our courses with the RYA to generate interest on the basis we will also draw new Members.*

*The Training Fleet will remain for 2023 as the focus is on training and delivering a base from which to grow.*

*The RYA Annual Inspection will take place in February.*

David added that it might be an idea to call a work party to tidy up the boat park, clean the Oppies, Toppers and Qubas, before the inspection, and also to reposition the jetty and replace the racing buoys.

**Secretary's Report and Correspondence:** Correspondence under Council.

**Council: Action Log:** dealt with under Matters Arising.

**Burnley Washrooms:** Joan said that she had received an email from Burnley Washrooms. They are offering a four-weekly service for bins in the ladies' cubicles and the disabled loo. It was agreed to accept the quote on a three-year contract. Joan volunteered to be the contact for their access to the club to contact Burnley Washrooms.

**Affiliate Membership:** this was discussed at the planning meeting and Steve produced a document as a result. David proposed that the meeting approve Steve's Affiliate Membership of Organised Youth Groups as a working document, seconded by Mick and passed by the meeting.

**Mike Morgan Planning Meeting Report:** Meeting held on the 7<sup>th</sup> January 2023 at the clubhouse.

*Meeting attended by: Nick Antrobus, Mark Barrowcliffe, Stephen Booth, Eric Davies, Eric Hughes, Dave Hudson, Mike Morgan, and Bryan Youlden.*

*A productive meeting to plan what the club can deliver for the members in 2023.*

*An urgent need to train up some new Senior Instructors to assist our only remaining SI.*

*Two possibly three instructors are prepared to give up the two weekends needed to complete this training providing the club can fund it, and a course is available early this year.*

*If successful we will have four SI,s to share the load and be in a position to offer several Dinghy courses, and possibly a Windsurf course and most importantly we would be able to run the Onboard sessions this summer for our junior members all in-house.*

*At present the club has one Powerboat instructor who is prepared to run several PB2 and Safety boat*

*courses this year. A discussion on increasing our Powerboat, and Dinghy instructors was had with assistance by the club with funding.*

*There was a discussion on the grants available from Sports England, via the RYA, (copy sent out to council.) Bryan volunteered to take the lead on this and has already submitted a expression of interest to the RYA. Possible funding for training instructors, new IT equipment, and funding for groups for Taster sessions.*

*A discussion was had about attracting new groups to the club. We have four groups of young people who have contacted the club regarding Taster sessions. It was proposed that the club charge a low nominal fee to attract and keep potential new group or family members and add to our Onboard numbers.*

*The club requires new Child Protection Officers. Two possible volunteers have come forward (one male and one female) who are usually around the clubhouse when the Onboard sessions and training courses are being run, and may be willing to do this. Instructors DBS checks may need to be refreshed.*

*The club would like to offer several Taster Sessions days this year to attract new members. A few options were discussed about what we can realistically deliver.*

*Two volunteers have offered to assist in the school group coming up to the club midweek this year.*

Report accepted by the meeting.

Mike said that he would contact Scouts and Guides initially to arrange taster sessions.

**Grant Application:** Brian updated the meeting on the progress, so far, of the grant application. Adam was going to review the application today, the 17th and then any amendments could be made before it went to the RYA. If the submission is approved by the RYA it looks likely that Sport England will endorse it. Amongst other things included in the grant application is funding for new instructors, Dinghy, SI and Powerboat, also a First Aid Course.

We need to focus on encouraging inactive people onto the water and focus on disadvantaged groups and activities with organisations such as PCHS.

**AOB.** Mike Morgan offered to be Safeguarding Officer and possibly lead a safeguarding team. Some DBS checks need renewing, these maybe free of charge if done via the RYA.

Bob mentioned the idea of repurposing the old Rigiflex by fitting it with a centre console. He said he would consult with Steve Cann to see what could be done and a probable cost.

David talked about expanding the jetty and adding extra 'bumper' strips. Bob said he would get a price from Aquadock.

Steve said that at the planning meeting the condition of the high density fibreboard cladding of the building was discussed. Some boards might need replacing and it needs painting with appropriate paint. The specifications will be in the Architects Documents from when the building was constructed. It was decided that we might need a proper survey on the outside to consider what needs doing.

Steve, Nick and Bob to look into what needs doing with the gents changing rooms and the outer structure of the building and come up with some proposals.

**Meeting closed 2055.**

**Next meeting 21<sup>st</sup> February 1930.**

