

**Rossendale Valley Sailing Club.** Minutes of the meeting held at the club house on the 15th of January 2024.

**Apologies:** Louise Howarth, Bob Glowa, Tom Nimmo, Stephen Booth and Eric Davis.

**Present:** Nick Antrobus, David Hudson, Mike Morgan, Mark Barrowcliffe, Brian Youlden and Joan Forbes.

**Minutes of the Last Meeting:** held on the 19th of November 2023, read and accepted as a true record.

Proposed by David, Seconded by Mark and passed by the meeting.

**Matters Arising:** Nick went through some of the items on the Meetings Actions list.

- 1) Flooring repair to the gents. Bob had e-mailed the Council to say that the floor in the Gent's changing room was now finished. The contractor had also patched up the wet suit room with flooring taken from the changing room, and he has resealed four areas of floor in the corridor and the ladies changing room. Bob asks that the benches are not put back as they will damage the new floor, he will get some caps put under the bench feet. He said he has ordered enough materials to make a 1 metre bench to test the functionality of suspended seating. He asked if anyone could source equality second hand centre bench as they are rather pricey brand new.
- 2) Cladding and Gents changing room window. Nick asked Bryan what progress he'd made looking into the cladding on the outside of the building and the window in the gent's changing room. Bryan said that after looking at them with Bob he didn't think the work was urgent but he will keep an eye on both items.
- 3) Fishing Bailiff. Tom has had a meeting with the fishermen who expressed an interest in providing management to those using the water to fish. He proposed to reissue two new permits with an acknowledgement that they are Bailiffs for RVSC and see if it helps with increasing the income from permits.
- 4) Race Officer Training. Bryan said he had undertaken a review of resources available to support racing the club. The RYA offers a number of resources including race training courses at three levels, publications of racing rules and a race management guide. He said that many sailing clubs have simplified guidance on their websites for their own members. He wondered if this could be uploaded onto our website as a first step. Bryan also proposed to prepare two simplified guides for members. The first one a guide to racing including the basic rules, and two, a basic guide to running a race.

**Commodores Report:** Nick said that this time of year there is not much to report as the most things that are happening are planning and administration.

**Treasurer's Report:** Louise was not able to attend the meeting, but had she previously furnished the Council with income and expenditure reports for November and December. There was nothing specific to report in either of the months transactions, however December's did show that membership renewal payments are being made through the Go Cardless system.

The 100 club draws for December and January have been deferred to the February meeting.

**Membership Secretary's Report:** Tom was not present but had emailed the Council a short report. He said that there were nine confirmed non renewals and all had relevant reasons for resigning, and as of the 15th of January 50% of last year's members have renewed. He did mention that if anyone is having difficulty renewing a membership that they took out last year when joining the club for the first time, to let him know as there is a bit of a quirk on WebCollect.

**Secretary's Report and Correspondence:** Joan said she had nothing to report.

**Council:** 1) Survey. Nick broached the subject of sending a survey out to all members at approximately the end of February. It will be about twelve or thirteen questions and will be a customer satisfaction survey not a marketing one. Responses will all be anonymous. The survey is compiled by a firm called TLF who do the surveys for the RYA. There will be a warm-up period of approximately 3 weeks prior to the survey being sent out. Nick said that he and Tom would have to verify the data on WebCollect before the survey could go. He explained about the stringent GDPR rules that apply to surveys.

2) Newsletter and Regular Communication. This item is covered by one of the questions in the survey and will be deferred until we get the results in March.

3) Website Review. It was thought that some of the website information could do with revising as a few items are out of date. Nick thought it would be interesting to find out the main purpose of the website. Again, answers from the survey could give us this information.

There was a discussion about boat hire and Saturday activities after OnBoard. Mark and Mike did mention that these activities are mainly run by three volunteers, running the risk of volunteer fatigue.

The last item mentioned was Pendle Community High School. Bryan said that he, Kath and Eric were all willing to help with the school again this year. He said that he would send a note to the school asking them what their plans are for the coming season.

**Meeting Closed** 2125.

**Next Meeting** 26<sup>th</sup> February 2024, 1930.